

**Dorado Country Club Estates Master Association
Board of Directors Meeting Minutes - Draft
Radisson Suites Tucson
6555 E Speedway Blvd
Tucson, AZ 85710
www.doradohoa.org**

DATE: September 20, 2017

CALL TO ORDER: Meeting was called to order at 6:33 PM

OFFICERS

President	Kathy Bayer	Present
1 st Vice President	Susan Knowles	Present
2 nd Vice President	Trish Cheney	Present
Secretary	Jane Glasser	Absent
Treasurer	Sue Teaney	Absent
Management	Claudia White	Present

DIRECTORS

Village A (1 & 16)	Jan Sleeper	Present
Assoc 2 (6, 7, 18, 19, 40)	Gary Haun	Present
Assoc 3 (8, 11, 32)	Robyn Pittman	Present
Block 3	Patricia Sainz	Present
Block 4	Jane Glasser*	Present
Block 5	Joel Summer	Absent
Blocks 9 & 10	Felix Maguire**	Present
Block 14	Trish Cheney	Present
Block 17	Jack Geary	Present
Block 50	Joe Kamrowski	Present
Block 60	Kristina Rustici	Present
Block 70	Frank Morton	Absent

PRESIDENTS

Dave O'Hern	Absent
Tom Gardner	Absent
Anne Stericker	Present
Susan Knowles	Present
Dan Stringham	Absent
Tom Stauss	Absent
Janet Stephens	Present
Trisha Ingalls	Absent
Dick Sexton	Present
Rodrigo Diaz-Brown	Absent
Debbie Peters	Absent
Ed Nordstrom	Absent

*Block 4 Alternate Amy Shettlesworth-Deckter attended

**Blocks 9 & 10 Alternate Janet Stephens attended

GUESTS: Dorado 2 resident Mike Fowler

MINUTES TAKEN BY: Claudia White, CMCA HBS Management Solutions

QUORUM WAS PRESENT: Ten Directors were present.

APPROVAL OF MINUTES: Gary Haun moved to approve the May 17, 2017 meeting minutes with one correction. Joe Kamrowski seconded the motion. The motion was approved.

TREASURER'S REPORT: Trish Cheney read the financial report on behalf of Treasurer Sue Teaney: The fourth dues assessment statements are due to go out around October 1st. Billing on a quarterly basis seems to be working well.

The only "out of ordinary" expense paid during the summer months was charged to "Improvements to Common Areas" in August. This expense, \$2200, was paid to the Coyote Bros. for rental fees and labor to move 75 tons of decomposed granite at the west entrance. This was material given to the Master by the golf course. There are several invoices awaiting payment, however, for work done resulting from the summer storms.

A couple of comments regarding the Income Statement: Our income statement reports expenses on the accrual basis. Many times there will be no difference between the cash and accrual reporting. However, the reporting of our insurance expense is one where there is a difference. The insurance bill for the year has been paid in full but because of reporting in accrual, only the month of August's premium is reported as the expense. The rest of the paid bill is reported as a prepaid expense on the balance sheet.

All the monies collected to date that are designated as road reserve funds (\$9,918) have been transferred to the Money Market account at Vantage West. All of the reserve funds at Vantage West are road reserve funds except in the Money Market which is split between General Reserve funds (\$11,463.41) and Road Reserve funds (\$10,582.19). The finance committee will be looking to see if there may be some way to invest some of the Money Market funds in a Short-term higher interest paying account, however, crack sealing of the roads is planned for next year at an estimated cost of \$20,000 and we want to make sure the monies are readily available for this expense.

A draft 2018 budget was made available to the Directors.

APPROVAL OF FINANCIALS: Jan Sleeper moved to approve the financials through August 2017. Robyn Pittman seconded the motion. The motion was approved.

COMMITTEE REPORTS:

BUDGET / AUDIT:

❖ none

COMMUNICATION & SAFETY: Kathy Bayer

- ❖ The United States Post Office offers a service via their website that will send an email with pictures of first class mail that is due for delivery the following day. Residents can use this service to be alerted to delivery of important mail they may be expecting.
- ❖ Kathy reported that updates to the master website would be coming soon.
- ❖ The Tucson Police Department is encouraging neighbors to gather on October 19th for a National Night Out. This is meant to foster friendships and community spirit. Kathy described an event for Dorado residents to take part in on that night. The Dorado Country Club Clubhouse parking lot was made available for the event which would include music and food trucks selling ice cream, and other foods. Beer, wine and soft drinks would be available for purchase from the Clubhouse.

Patty Sainz moved to transfer unused website funds to the National Night Out event. Jack Gears seconded the motion. The motion was approved.

LAND USE: AKA Design Review Board: Dick Sexton

- ❖ none

LANDSCAPE: Trish Cheney

- ❖ Monsoons caused flooding and sand, rocks and debris to be deposited throughout the community roads. Coyote Brothers removed sand at the west wash. Palm trees were trimmed in July. The City of Tucson has been asked to clean along Kolb Road. The planters will get fall plants in October. Signs are scheduled to be replaced. Through Tucson Clean and Beautiful a \$45,000 grant is available to several neighborhood improvement grant applicants. Those interested in applying for the grant were provided application information. A light at the east entrance is obstructed by vegetation. Kathy Bayer suggested that a gate (which can be locked/unlocked by residents) along Kolb Road could provide residents with easy access to the Sabino Canyon walking loop.

ROADS: Susan Knowles

- ❖ Susan Knowles reported that golf course irrigation overspray continues to affect roads with standing water. Efforts to address this with the Dorado Golf Course are ongoing. Master association roads are to be swept on October 17th.

UNFINISHED BUSINESS:

- ❖ none

NEW BUSINESS:

- ❖ Gary Haun presented a flyer describing a Tucson Fire Department presentation on September 25, 2017 at the East Side City Hall to discuss smoke alarms, key boxes and overall fire safety.

ADJOURNMENT:

MOTION: To adjourn the meeting at 7:49 p.m. was approved by unanimous consent. The next meeting will be held on October 18, 2017 at the Radisson Suites Tucson.